

Legislative Budget Office Oversight Commission
Meeting Minutes
July 12, 2018

Present:

Rep. Bob Vogel, Chair

Rep. Lyndon Carlson

Rep. Jim Knoblach

Rep. Mary Kunesh-Podein

Sen. Richard Cohen

Sen. Mary Kiffmeyer

Sen. Tony Lourey

Sen. Julie Rosen

Eric Hallstrom, Deputy Commissioner, Minnesota Management and Budget (ex-officio)

Bill Marx, Chief Fiscal Analyst, House of Representatives (ex-officio)

Eric Nauman, Lead Fiscal Analyst, Senate (ex-officio)

James Nobles, Legislative Auditor (ex-officio)

Rep. Vogel, Chair, called the meeting of the Legislative Budget Office Oversight Commission to order at 10:37 AM in Room 300 North of the State Office Building. A quorum was present.

Members and staff introduced themselves.

Review 2018 Legislation

Stephanie James, Senate Counsel, Research and Fiscal Analysis, and Matt Gehring, House Research Department, presented an overview of S.F. 3658: Legislative Budget Office Provisions Modifications.

Election of Officers

Rep. Vogel explained the Legislative Budget Office Oversight Commission statute did not specify the Commission have a vice chair prior to the election of a chair and vice chair in January of the odd-numbered year.

Members discussed whether the Commission should elect a vice chair to serve during the interim period prior to January of 2019.

Greg Hubinger, Director, Legislative Coordinating Commission, described models other commissions have utilized for the election of officers.

Sen. Rosen moved the Commission elect a vice chair and nominated Sen. Kiffmeyer to serve as the vice chair. THE MOTION PREVAILED.

Review Director search process

Greg Hubinger presented an overview of the appointment process for the Director of the Legislative Budget Office speaking to the following tasks: development of director position description, post

position opening, identify most qualified candidates, conduct screening interviews, conduct second interviews, final interview and appointments decision, and negotiate salary.

Sen. Lourey moved to add a representative from Minnesota Management and Budget (MMB) to participate in the following tasks of the search process: identify most qualified candidates, conduct screening interviews, and be present at the second interviews. THE MOTION PREVAILED.

Members discussed the salary for the Director of the Legislative Budget Office Commission. It was determined to utilize a recruitment yearly salary range of \$85,000 to \$130,000 in the position posting.

Review/approve Director position description

Members reviewed and discussed the proposed position description for the Director of the Legislative Budget Office.

Sen. Rosen moved to approve the position description allowing edits to be made with the review and approval by the Commission chair and vice chair. THE MOTION PREVAILED.

Discuss office space

Greg Hubinger provided an update on potential office space for the Legislative Budget Office.

There being no further business, the meeting adjourned at 12:51 PM.